

**This is a copy of the Original School-Home Learning Agreement that went home in August ...*

Please make sure to review the expectations for e-learning, as we will follow these guidelines while we are remote learning during January (and any other time your student is remote learning)



St. Ferdinand School
School-Home Learning Agreement
during the Reopening-after-COVID-19 era.

Whether your child is doing in-person learning on the St. Ferdinand School campus, or learning from home for differing amounts of days (a couple of days while feeling a bit under the weather, a full two-week quarantine, or distance learning indefinitely), basic expectations from both the home and school fronts need to be established to ensure quality learning is taking place with respect to in-person learner rights, teacher time, and appropriate levels of communication during this hectic, unprecedented time of trial-and-error debuting and perfecting a “new” definition of everyday schooling.

WHILE DISTANCE OR IN-PERSON LEARNING...

1. Email returns - please be patient with returns on emails from faculty and staff alike; teachers will be giving their full attention to both teaching and adhering to safety protocol during the school day. ALL teachers/staff are allowed a 24-48 hour time period to respond to emails and will confine their email response time to no later than 6:00 PM during the work week. Thus, teachers and staff will not respond to email over the weekend, beginning Fridays @ 6:00. Please note, though, some days may not allow for any time for the return of email. Thank you for your understanding and cooperation during this unprecedented time in education with this protocol, which respects student learning time and teacher personal time while still allowing for a reasonably timely response to your emails.

WHILE DISTANCE LEARNING...

2. Established (not those who are occasionally absent) distance-learning students or students' parents (depending on student age and capability) will check in for attendance daily at remote@saintferdinand.org by submitting an email by 7:55 AM, indicating if the child will be in attendance that day or too sick to even distance learn for the day.
3. Students will sit up, ideally at a table or desk, for Zooming and conferencing with teachers.
4. Students will wear the school uniform when learning from home to provide a sense that school is "real," and school behavior expectations are the norm, even from home.
5. Students/parents will access the schedule of the week's Zoom meetings/Live Teachings from the school website (www.saintferdinandschool.org) tab, "At Home Lessons." This will be posted and available by 7:30 AM on Monday of each week. Students are expected to attend all Zooms and live conferences, except when too ill to do so.
6. For security purposes, specific assignments, projects, and Zoom Meeting Passwords will not be found on this schedule, but will be found in each student's Seesaw or Google Classroom account. These will be posted on a weekly (by 7:30 on Monday) basis, but an occasional specifics of an assignment might happen on a daily basis, depending upon when the teacher would like the plans released in conjunction with what instructions/concepts are being explained/taught.
7. Video recordings of lessons will NOT be made available. If a student does not quite understand a concept taught that day and missed the Live teaching session, he/she will have the opportunity to speak with a teacher to clarify the assignment during the next academic check-in time.
8. Students need to log into Zoom sessions with at least their first names. Students will not be admitted into the Zoom if a nickname or only the name of a device are used as log-in names. This will serve as protection of the Zoom session from the unknowing admittance of unwanted strangers.
9. Zoom lessons are only for St. Ferdinand School students who are distance learning. Please do not share the Zoom codes with non-St. Ferdinand School students.
10. Students' faces need to be present on the video while Zooming or conferencing. They cannot turn off the video function. They also cannot put up a photo of themselves or anyone else instead of appearing live.
11. Students are expected to complete and submit assignments in the same timeframe as students learning in class. Any exceptions to this rule will be given out as deemed appropriate (i.e., bring this poster project to the school office by "x" date) by the teacher.
12. Parents of students in grades 3rd-8th will check PowerSchool for grades weekly. It is the responsibility of the students/parents/family to keep on top of the students' late and/or missing assignments.
13. Parents in PreK-2 should keep track of weekly assignments submitted based on comparison of what was completed versus what was assigned in the SeeSaw platform.

14. Parents will be responsible for printing any material that their child will need at home. Please make sure you have a working printer and an ample supply of ink and paper.
15. If a class moves to a new unit in a certain subject, parents will be responsible for picking up new textbooks from the school office in a timely manner.
16. Most distance learning work is submitted virtually via Seesaw or Google Classroom. Unless a certain assignment/project needs a paper copy submitted, in which case directions for turning it in will be given out.
17. The commitment time to be a part of the official St. Ferdinand Distance Learning is one week. However, if a student is returning to e-learning, office staff and homeroom teacher must be notified by the Thursday of the week prior to the return so that supplies and desk can be readied.
18. Parents should support, enforce, and require the honest completion of their children's school work. To that end, students should be completing assignments without the assistance of Google, parent help, etc., so that authentic assessment of student skill mastery can be determined.
19. Students need to be on time for livestream Zoom lessons. Please strive to have your child logged in and waiting in the Zoom "waiting room" a minimum of 5 minutes before lessons are scheduled to begin so that the lesson can start on time.
20. Students on Zoom should not be disruptive or distracting to other students (both virtual and in-person) and the instructor. They are to remember they are there to observe and learn from the lessons being presented live in the classroom.
21. Families will understand that not every lesson taking place will necessarily be Zoomed. Teachers may opt to take a class outside or focus on livestreaming certain subject area/s in each day's lessons - and thus, maybe take a break from, say, the typical math lesson usually broadcast everyday.
22. Please note that, for distance learners, a good portion of each lesson is devoted to independent practice after a 15-20 minute Zoom lesson from the teacher.
23. From time to time, unforeseen interference that is out of school/teacher control may interrupt the Internet connection of scheduled Zoom instruction. Further, unexpected occurrences such as fire drills may also cut into planned streamed lessons. We apologize in advance for any inconvenience this may cause for distance learners.
24. Students should not eat while on Zoom or in a conference as such behavior is distracting and impolite.
25. Students should not be playing with their phones, other electronic devices, or any other kind of toy while a part of a Zoom lesson or virtual conference.
26. Parents need to take responsibility for ensuring that their children take Zoomed lessons seriously and that their behavior and attention, outlined in many ways in this document, reflect this. Home routines for effective, cooperative Zoom/virtual/distance learning need to be established and enforced by parents from Day 1 of distance learning.